

TEXAS UNIVERSAL SERVICE FUND

RMT-1 Online Instructions For TUSF Recipients



I. Filing Requirements and General Instructions

A. Introduction

In December 1997, the Public Utility Commission of Texas adopted new Substantive Rules for the implementation of the Texas Universal Service Fund (TUSF). These new rules were responsive to changes made to the Public Utility Regulatory Act (PURA) in 1995 and to changes made by the Federal Telecommunications Act of 1996.

The purpose of the TUSF is to implement a competitively neutral mechanism that enables all residents of Texas to obtain basic telecommunications services needed to communicate with other residents, businesses, and governmental entities. The programs will assist local exchange companies in providing basic local telecommunications service at reasonable rates in high cost rural areas, and they will assist qualifying low-income customers and customers with certain disabilities.

The TUSF supports the following programs: Texas High Cost Universal Service Plan (THCUSP), Small and Rural Incumbent Local Exchange Carrier (ILEC) Universal Service Plan (SRIUSP), Additional Financial Assistance (AFA), Telecommunications Relay Service (TRS), the Audio Newspaper Program (ANP), Specialized Telecommunications Assistance Program (STAP), Lifeline Service, Reimbursement for certain IntraLATA Services, High Cost Universal Service Plan for Uncertificated Areas and administrative costs of the TUSF.

TUSF will reimburse qualifying companies for Lifeline programs, reimburse the TRS carrier for providing statewide TRS, the ANP for providing newspapers via synthetic speech, and make payments to qualified vendors providing specialized telecommunications devices for the disabled. The TUSF will also reimburse the Texas Health & Human Services Commission, the Texas Department for the Deaf and Hard of Hearing, the TUSF administrator and the Public Utility Commission for costs directly and reasonably associated with the implementation of the provisions of the TUSF.

B. Who Must File

As required by PUC Substantive Rules, Chapter 26.420 (f)(1), "Assessments shall be payable by all telecommunications providers having access to the customer base; including but not limited to wireline and wireless providers of telecommunications services."

C. When and Where to File

RMT-1 worksheet data must be entered into the Texas USF online system at www.texasusf.com and payments must be received no later than the 25th day following each reporting period. Payments by check, Electronic Fund Transfer (EFT), or Automated Clearing House (ACH) with your company code identified on each payment need to be sent to:

<ul style="list-style-type: none">• Send Payment by Check to:	TUSF Department 1033 P.O. Box 121033 Dallas, TX 75312-1033
<ul style="list-style-type: none">• Send Payment by EFT or ACH to:	Mellon Bank Account #076-9311 ABA #043000261

D. Compliance

Companies failing to file a TUSF worksheet in a timely manner will be subject to a late payment fee on delinquent payments as determined by the Commission. Notice of late payment will be mailed by the administrator at the end of each payment period for which payment is not received.

For your reference the PUC Substantive Rules Chapter 26, the Texas Tax Code and the Texas USF Webpage can be accessed via the web at:

- PUC Rules: <http://www.puc.state.tx.us/rules/subrules/telecom/index.cfm>
Texas USF Webpage: <http://www.puc.state.tx.us/telecomm/reports/txunfund.cfm>
Solix, Inc. : <http://www.solixinc.com>

II. TUSF Online Data Collection System

A. Introduction

This section introduces you to the **Company Administrator and Subordinate User** functions of the system. By using your *UserID* and *Password*, you can update your company information, enter new worksheet data, and revise previously reported worksheet data. As a Company Administrator, you have additional screens to give access to other users (Subordinate Users) who will be able to enter and revise worksheet data. Subordinate Users do not have the ability to revise company information, e.g., contacts, banking information, etc. Please note that you will be able to view and edit data entered by your Subordinate Users. You can also delete a Subordinate User if necessary.

C. Logging into TUSF Data Collection System

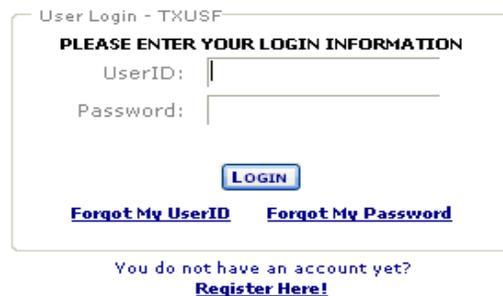
To access the TUSF Data Collection System, go to <https://www.texasusf.com>. You will be transferred to the User Login Screen.

- If you already have a UserID and Password and report for a single company, continue to use the same ID and Password.
- If you already have a UserID and Password and report for multiple companies, you will be assigned a separate UserID for each company. The UserID will be formatted as follows: your current ID_ company code, e.g., happy01_098765. You may use the same Password with each UserID.
- If you do not have a UserID and Password, go to www.texasusf.com and click on the “Register Here” link. The system will prompt you for your information and once you submit you will receive an email with a form that must be signed and returned to Solix. We will review your information and when approved, you will receive two emails; one with your UserID and a second email with your Password.

Enter your assigned UserID and Password and click the “Login” button.

If you have forgotten your UserID or Password: Click the “Forgot My UserID” or “Forgot My Password” link. You will be asked to enter some identifying information, and the system will locate your login credentials and e-mail it to you.

For providers that are registering for the **first time** you will select register here on the login screen



User Login - TXUSF

PLEASE ENTER YOUR LOGIN INFORMATION

UserID:

Password:

[Forgot My UserID](#) [Forgot My Password](#)

You do not have an account yet?
[Register Here!](#)

The next screen will prompt you for your information. When you first enter this screen please double click on the Company Code box. You will then enter the numeric portion of your company code.

COMPANY ADMINISTRATOR - SELF-REGISTRATION

Company Code: TX

First Name: Last Name:

Title:

Address: Address Line2: Address Line3:

City:

Country: Select -->

State: Select -->

Zip: .

Phone: X

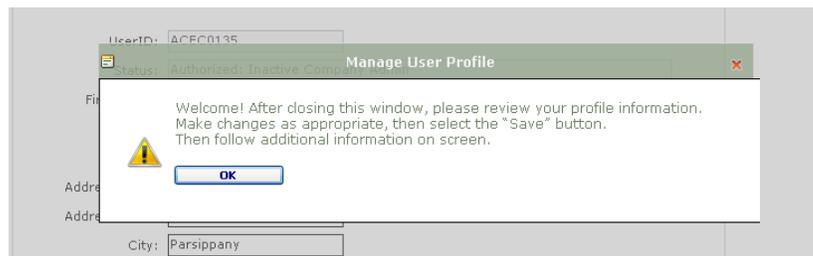
Fax:

Email: Confirm Email:

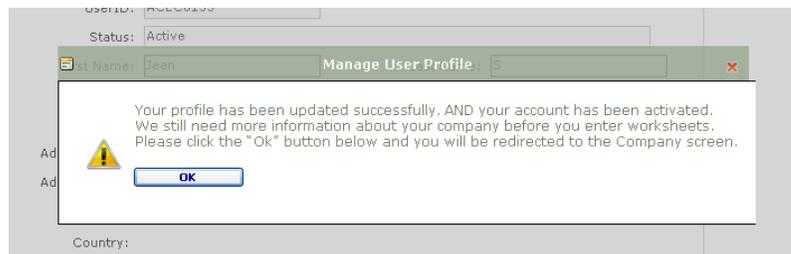
SUBMIT CANCEL

Once you have completed this information you will receive an email that contains the form you must fax to Solix to have your account activated. Fax the form to 973-599-6571. When we have activated your account you will receive two separate emails with your UserID and Password.

The first time you login to the system you will be brought to "Manage User Profile" page. You will see this screen:



Please enter or edit your information in this section. The email address is very important. If you forget your password this is the email address the password will be sent to. Click on the "Save" button when completed. You will then see this pop up:



Click on the “**Admin**” menu option and “**Company**” sub menu. Please select “Edit” and review your Company Information and make any necessary changes and “save”. This step must be completed the first time you enter the system even if you have no changes to make.

Click on the “Expand” box for each section to view the information. Click “Edit” to update the information and “Save to save the updates or “Cancel to disregard the changes made. Once completed you will see this pop up:



D. Menu Options

You can access various sections of TUSF Data Collection System by clicking on the Menu options located on the left side of your screen. This Menu will be present on all screens and from this Menu you can:

1. Return to the **Main Page**;
2. Enter, update or revise **Worksheets**;
3. Update company and contact information, and add additional subordinate users to your account from the **Admin** feature;
4. Update your personal information or change your password from the **My Profile** feature; and
5. **Logout** of TUSF Data Collection System.

E. Site Content and Additional Information

Additional information about the TUSF and Solix can be found by clicking on the Tabs located at the top of each page:

1. Special and general news messages about the TUSF will be shown on the **Main Page**.
2. Reporting requirements and line by line instructions can be found on the **Worksheets & Instructions** tab.
3. General information about the fund, including links to the Commission website and Rules and Regulations are located on the **About TUSF** tab.
4. Looking for additional information? Click on the **Support** tab and then the **Contact Information** sub-tab to find out how to contact a Solix TUSF representative.

F. Updating Company/Contact Information

You can update your company’s address, contact, banking and other information from the “**Admin**” menu option and “**Company**” sub menu. Click on the “Expand” box for each section to view the information. Click “Edit” to update the information and “Save to save the updates or “Cancel to disregard the changes made. If the contact and address

information in any of the sections is the same as the Company information section, you can copy that information by clicking the “Same as Company Details” box.

Company Information

This section contains your company’s address, phone, and contact information.

Primary/Agent Contact

If your company uses a consulting company or other firm to file TUSF data on your behalf, this section contains the contact information at the consultant location. It is important to update this information if you change consults.

Support Contact

This section contains information for the person that should be contacted for questions regarding TUSF support data.

Support Payment

This section contains the banking information for TUSF support payments. You can designate how TUSF payments will be sent to your company by clicking the “Pay Type” dropdown box and clicking on Check or ACH. For ACH payments, you will be required to enter your company’s Bank Name, Routing Number, and Bank Account Number.

Parent Company

If your company is a subsidiary of another company, the Parent Company’s information resides in this section.

G. User Management

You can allow access to your company information, including Worksheet Management, by adding Subordinate Users. This function begins at the “**Admin**” menu option and “**User Management**” sub menu.

1. Click on the “**Add Subordinate User**” button.
2. Enter a UserID and click “Save”.
3. The system will generate a Password and display the UserID and Password.
4. Write down the new UserID and Password. Give this to your subordinate user, along with your company code. They will need this information to Login to Texas USF website and activate their account.

H. Reporting Worksheet Information

It is the company administrator or other designated user’s responsibility to report the required data to the fund using the TUSF Data Collection System. The TUSF Data Collection System replaces all paper worksheets used in the past.

Enter New Worksheet

1. Click “**Manage Worksheets**” from the “**Worksheet**” menu option.

2. Select the revenue year and revenue period type (monthly) from the drop down boxes and click filter. Revenue year starts with the July data month of the revenue year selected through June of the following year.
3. Click on the “Add?” button corresponding to the revenue period that you want to enter.
4. Enter the required data elements and certification information, and click “Submit”.
Note: you must check the certification box in order to submit your data.
5. Print a copy of the remittance voucher to include with your payment.

Revise Previously Submitted Worksheet

1. Click “**Manage Worksheets**” from the “**Worksheet**” menu option.
2. Select the revenue year and revenue period type (monthly) from the drop down boxes and click filter.
3. Worksheets that have been entered but not processed by Solix can be revised by clicking on the “Pending?” button corresponding to the current revenue period. Worksheets that have been processed by Solix can be revised by clicking on the “Revise?” button corresponding to the revenue period that you want to revise.
4. Enter the required data elements and certification information, and click “Submit”.
Note: you must check the certification box in order to submit your revised data.
5. Print a copy of the remittance voucher to include with your payment.

III. Line-by-Line Instructions for Completion of the RMT-1 Worksheet

Section 2 – Gross TUSF Assessment

Line 11 – Total Taxable Telecommunications Receipts (Reported under Chapter 151 of the Texas Tax Code)

Enter the total taxable telecommunications receipts.

Line 12a – Interstate Receipts Calculated on an Actual Basis

Enter the actual total taxable telecommunications services receipts that can be identified as jurisdictionally interstate or international.

Line 12b – Interstate Receipts Calculated using a Safe Harbor Percentage

Enter the total taxable telecommunications services receipts that can be identified as jurisdictionally interstate or international using a safe harbor percentage.

Line 12c – Total Interstate Receipts

System will calculate the sum of Lines 12a and 12b.

Line 13a – Intrastate Receipts Calculated on an Actual Basis

Enter your intrastate receipts that can be calculated on an actual basis. This line can not be left blank.

Line 13b – Intrastate Receipts Calculated using a Safe Harbor Percentage

If you use a safe harbor percentage to identify the intrastate portion of total telecommunications receipts, enter the total amount of your receipts to which a safe harbor percentage will be applied.

Line 13c – Safe Harbor Percentage Approved by PUCT

The system has been pre-populated with the PUCT Docket Number granting your safe harbor waiver. The docket number and approved safe harbor percentage will display on line 13c. If you have a docket number that does not show when you open your worksheet please contact the Administrator.

Line 13d – Intrastate Receipts Calculated using Safe Harbor Percentage

System will enter the result of multiplying Line 13b times the “safe harbor” percentage approved by the PUCT in line 13c.

Line 13e – Total Intrastate Receipts

System will enter the sum of Lines 13a and 13d.

Line 14 - TUSF Assessment Rate

The system will populate the current TUSF assessment rate on line 14.

Current and Historical Texas USF Assessment Rates	
Data Period	Assessment Rate
January 2011 - Current	4.30%
January 2009 – December 2011	3.40%
July 2007 – December 2008	4.40%
October 2006 - June 2007	5.00%
September 2004 – September 2006	5.65%
January 2001 – August 2004	3.60%

March 2000 – December 2000	3.955%
September 1999 - February 2000	3.579%
January 1999 – August 1999	.790%

Line 15 - Gross TUSF Assessment

The system will enter your Gross TUSF Assessment on line 15 (Line 13e X Line 14).

Section 3 – Net Remittance Calculation

All ETPs and R-ETPs will have access to support lines available to each individual carrier. Lines that are grayed out are not available for your use, if you believe your specific requirements are not correct please contact the TUSF Administrator.

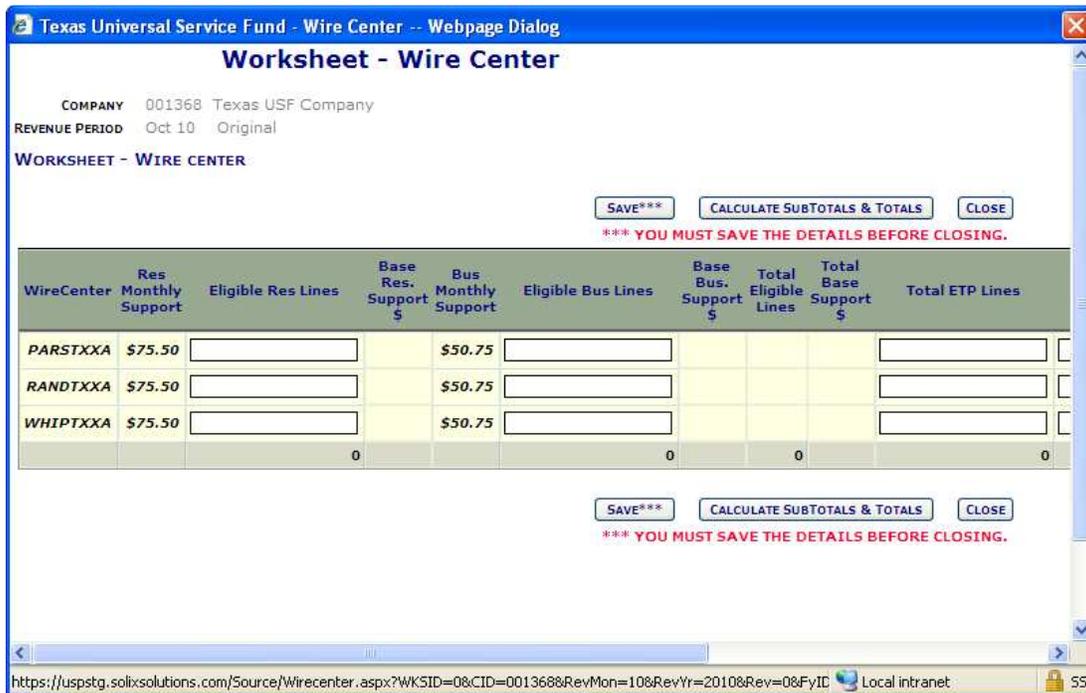
Support documentation for lines 19, 21, 24, and 25 must be emailed to TXUSFOperations@solixinc.com in excel format by the 25th of each month.

Line 16 – Texas High Cost Universal Service Plan (THCUSP)

Carriers that have been designated as ETPs by the Commission pursuant to PUC Substantive Rule 26.417 and provide service in high cost areas must enter customer counts by wire center. Wire centers and base support amount per line (business and residential) have been pre-populated in the system for ETPs currently receiving High Cost Support. **Important: You must notify the TUSF Administrator if there are changes to the wire centers listed for your company.**

Line 16a – Base High Cost Support Amt per 26.403 (THCUSP)

Click the Wire Center Icon  to enter the customer counts. The system will open the following link:



You must enter:

- Eligible Residential Lines
- Eligible Business Lines
- Total Number of Access Lines on ETP's Network
- Total Number of Access Lines Sold as UNEs
- Total Number of Access Lines Sold for Total Service Resale
- Total Number of Access Lines Serving End Use Customer

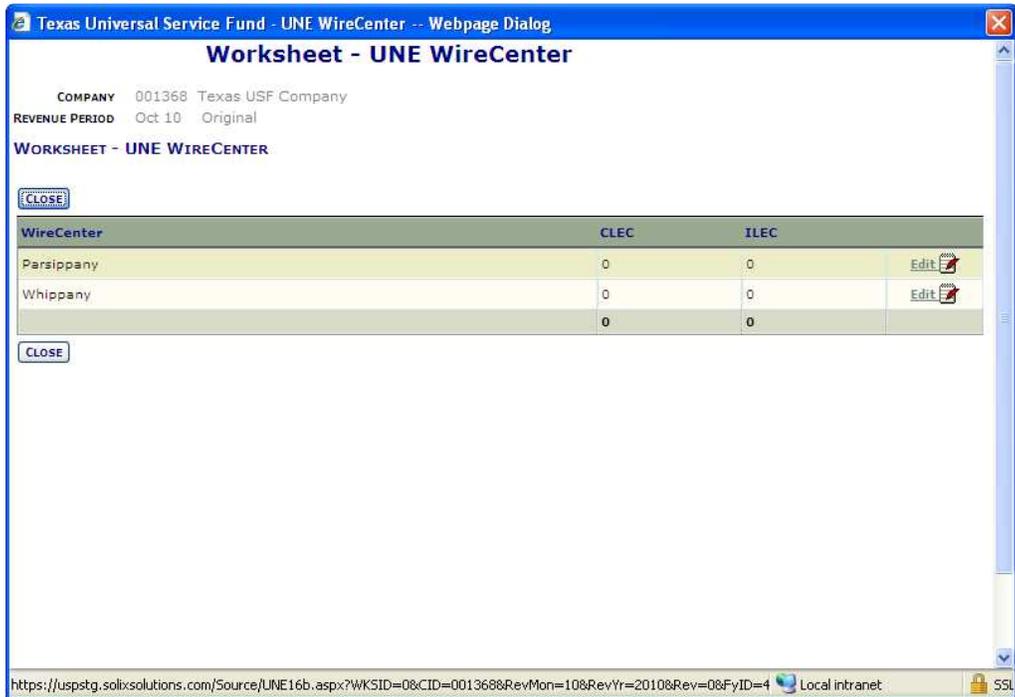
When all data is entered, click the "Calculate SubTotals & Totals" button and the "Save" button. The system will calculate the grand total for all categories and will:

- populate the Base High Cost Amount line item (line 16a on the TX RMT-1 Form) with the Sum of all the Total Base Support Amounts
- populate the Total Number of Access Lines on ETP's Network line item (line 28 on the RMT-1 Form) with the Sum of all the Total Number of Access Lines on ETP's Network
- populate the Total Number of Access Lines Sold as UNEs line item (line 29 on the RMT-1 Form) with the Sum of all the Total Number of Access Lines Sold as UNEs
- populate the Total Number of Access Lines Sold for Total Service Resale line item (line 30 on the RMT-1 Form) with the Sum of all the Total Number of Access Lines Sold for Total Service Resale
- populate the Total Number of Access Lines Serving End Use Customer line item (line 31 on the RMT-1 Form) with the Sum of all the Total Number of Access Lines Serving End Use Customer
- populate the Total Number of Lines For Which The ETP Seeks TUSF Support line item (line 32 on the RMT-1 Form) with the Sum of all the Total Eligible Lines

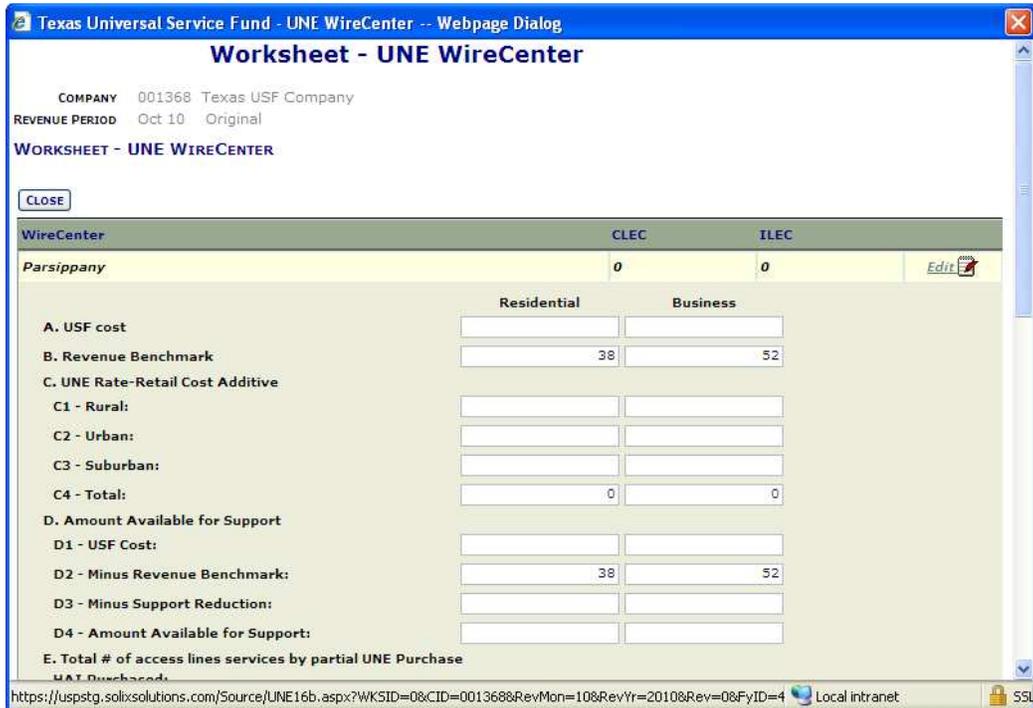
Line 16b – Less: UNE USF Support Adjustment

This section is used to calculate the total amount of the UNE USF support per lines serviced by UNE purchase. (See pages 22-23 for a sample UNE calculation.)

Click the UNE Icon  to access the UNE USF Support Calculation Worksheet. The system will open the following link:



Click the **Edit** icon  associated with the wire center and the system will open the following link:



Texas Universal Service Fund - UNE WireCenter -- Webpage Dialog

UNE's self provided by CLEC:

E7 - Loop

E8 - Line Port

E9 - End Office Usage

E10 - Signaling

E11 - Transport

E12 - Retail Cost Additive

ii. Amounts above not purchased from ILEC

iii. Ratio attributable to CLEC ii/i=%

(Amounts not purchased from ILEC Divided By Sum 5 HAI costs and retail cost additives)

F. CLEC's support per line serviced by partial UNE Purchase:

F1 - D4 * E iii:

F2 - Number of Partial UNE purchased by CLEC:

F3 - Total CLEC support for this wirecenter:
(*This amount will carry over to 16b for ILEC deduction)

G. ILEC's support per line serviced by partial UNE Purchase:

G1 - D4 - F3:

G2 - Number of Partial UNE purchased by ILEC:

G3 - Total ILEC support for this wirecenter:
(*This amount will carry over to 16b for CLEC deduction)

[Update](#) [Cancel](#)

Whippany	0	0	Edit
	0	0	

[CLOSE](#)

https://uspstg.solixsolutions.com/Source/UNE16b.aspx?WKSID=0&CID=001368&RevMon=10&RevYr=2010&Rev=0&FyID=4 Local intranet SSL

Enter the data based on the guidelines below. Click the “**Update**” link to save the data. Follow the same process to enter data for additional wire centers.

Click the “Close” button to return to the RMT-1 worksheet. The system will populate line 16b on the RMT-1 Form with the Sum of all CLEC Support (for ILEC carriers) or ILEC Support (for CLEC carriers).

Line 16c – Less: FUSF High Cost Support Adjustment per 26.403

If you provide service in the incumbent local exchange service territories of AT&T, Verizon, Central Telephone Company of Texas and United Telephone Company of Texas and/or Valor Telecommunications of Texas and receive federal USF high-cost support specifically associated with these service territories, such federal USF high-cost support must be reported and deducted from the base support. The federal USF high-cost support that must be deducted is that associated with the federal high-cost loop, safety valve and safety net programs. Separately identify the Federal USF High Cost support for each ILEC in the FUSF High Cost Support Adjustment Worksheet.

Click the FUSH High Cost Support Icon  to access the FUSF High Cost Support Adjustment Worksheet. The system will open the following link:

Texas Universal Service Fund - FUSF High Cost Support Adjustment Worksheet -- Webpage Dialog

Worksheet - FUSF High Cost Support Adjustment

COMPANY 001368 Texas USF Company
 REVENUE PERIOD Oct 10 Original

FUSF HIGH COST SUPPORT ADJUSTMENT WORKSHEET

ILEC Carrier	Federal USF High Cost Loop	Safety Valve	Safety Net	Total
AT&T	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Verizon	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Central Telephone Co of Texas	<input type="text"/>	<input type="text"/>	<input type="text"/>	
United Telephone	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Valor Telecommunications of Texas	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total				\$0.00

https://uspstg.solixsolutions.com/Source/FedUSF16c.aspx?WKSID=0&CID=001368&RevMon=10&RevYr=2010&Rev=0&FYIC Local Intranet SSL

You must enter the Federal USF High Cost Loop, Safety Valve, and Safety Net separately for each ILEC territory that you provide service. When all data is entered, click the "Calculate SubTotals & Totals" button and the "Save" button.

The system will calculate the grand total for all categories and will populate line item 16c on the RMT-1 Form with the Sum of all Total Amount.

Line 16d – Net High Cost Support

System will calculate the amount of Line 16a - 16b - 16c

Line 17 – Small and Rural ILEC Support per 26.404

This line applies to small ILECs, rural ILECs, and telecommunications providers other than small or rural ILECs that provide service in small and rural study areas that have been designated ETPs by the commission pursuant to PUC Substantive Rule 26.417.

You must enter the monthly number of eligible business and residential lines in the Small and Rural ILEC Support Worksheet. The monthly per-line amount of support for each company has been loaded into the system.

Click the Small Rural ILEC Support Icon  to access the Small and Rural Worksheet. The system will open the following link:

Texas Universal Service Fund - Wire Center -- Webpage Dialog

Worksheet - Small Rural

COMPANY 001368 Texas USF Company
 REVENUE PERIOD Oct 10 Original

WORKSHEET - WIRE CENTER

SAVE*** CALCULATE SUBTOTALS & TOTALS CLOSE

Wire Center Name	Cilli Code	Residential Per Line Rate	Residential Count	Total Residential	Business Per Line Rate	Business Count	To Busi
Whippany	WHIPTXXA	\$75.50	<input type="text"/>	\$0.00	\$50.75	<input type="text"/>	
Parsippany	PARSTXXA	\$75.50	<input type="text"/>	\$0.00	\$50.75	<input type="text"/>	
Randolph	RANDTXXA	\$75.50	<input type="text"/>	\$0.00	\$50.75	<input type="text"/>	

https://uspstg.solixsolutions.com/Source/SmallRural17.aspx?WKSID=0&CID=001368&RevMon=10&RevYr=2010&Rev=0&Fy: Local intranet: SSL

You must enter:

- Residential Line Count
- Business Line Count

When all data is entered, click the “Calculate SubTotals & Totals” button and the “Save” button. The system will calculate the grand total for all categories and will:

- populate the number of **Eligible Lines Served** (line 17 on the RMT-1 Form) with the Sum of all Total Count
- populate the Small and Rural **ILEC Support** (line 17 on the RMT-1 Form) with the Sum of all Total Support

Line 18 – Non-TSR Companies – Total Lifeline Support per 26.412

This section applies to designated eligible telecommunications providers (ETPs) as defined by PUC Substantive Rule 26.417 and to resale eligible telecommunication providers (R-ETPs) as defined by PUC Substantive Rule 26.419, who have qualified Lifeline subscribers that participate in this program. For additional information, see Substantive Rule 26.412. The maximum support per customer is \$3.50. **Tel-Assistance Support is not included in Line 18; it is included on Line 21.**

Line 18a – Total Current Month Lifeline Customers

Enter the monthly number of qualified low-income customers to whom Lifeline Service was provided and the total dollar amount of the discount associated with the monthly number of qualified low-income customers reported and not recovered by the Federal Lifeline Program. **The maximum amount of support per customer is \$3.50. This does not include partial credits.**

Line 18b – Total Adjusted Lifeline Support or True-ups & Adjustments for the Data Month

Enter the total adjusted Lifeline Support or true-ups and adjustments made this data

month. Any adjustments that are not full month credits must be listed on this line.

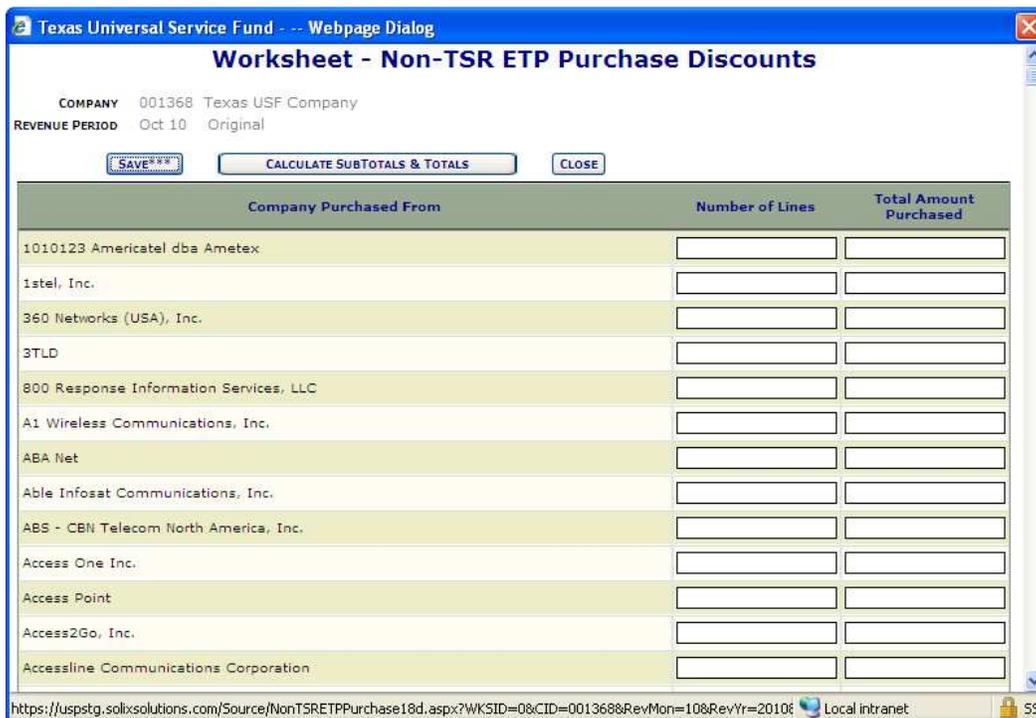
Line 18c – Total Lifeline for this Data Period

System will calculate the amount of Line 18a + 18b.

Line 18d – ETPs purchasing Wholesale Lifeline Discounts from ILECs

If no lines are purchased, check the “No Discounts Purchased” button. To report the total number of discounted lines purchased and the total amount charged from the ILEC for these lines, # Discounts Purchased Icon  to access the Non-TSR ETP Purchase Discounts worksheet.

The system will open the following link:



Enter the monthly information per company purchased from:

- Number Of Lines
- Total Amount Purchased

When all data is entered, click the “Calculate SubTotals & Totals” button and the “Save” button. The system will calculate the grand total for all categories and will:

- populate the Sum of all Number Of Lines and the Sum of the Total Amount Purchased on line 18d on the RMT-1 Form

Line 18e – ILECs selling Wholesale Lifeline Discounts to ETPs

If no discounts were sold, check the “No Discounts Sold” button. To report the total number of discounted lines sold and the total dollar amount sold, click the “Yes” button and then click the, # Discounts Sold Icon  to access the Non-TSR ETP Selling Discounts worksheet.

The system will open the following link:

Company Sold To	Number of Lines	Amount of Discount	Total Dollar Sold
1010123 Americatele dba Ametex	<input type="text"/>	<input type="text"/>	\$0.00
1stel, Inc.	<input type="text"/>	<input type="text"/>	\$0.00
360 Networks (USA), Inc.	<input type="text"/>	<input type="text"/>	\$0.00
3TLD	<input type="text"/>	<input type="text"/>	\$0.00
800 Response Information Services, LLC	<input type="text"/>	<input type="text"/>	\$0.00
A1 Wireless Communications, Inc.	<input type="text"/>	<input type="text"/>	\$0.00
ABA Net	<input type="text"/>	<input type="text"/>	\$0.00
Able Infosat Communications, Inc.	<input type="text"/>	<input type="text"/>	\$0.00
ABS - CBN Telecom North America, Inc.	<input type="text"/>	<input type="text"/>	\$0.00
Access One Inc.	<input type="text"/>	<input type="text"/>	\$0.00
Access Point	<input type="text"/>	<input type="text"/>	\$0.00
Access2Go, Inc.	<input type="text"/>	<input type="text"/>	\$0.00
Accessline Communications Corporation	<input type="text"/>	<input type="text"/>	\$0.00
ACN Communications Services, Inc.	<input type="text"/>	<input type="text"/>	\$0.00

Enter the monthly information per company sold to:

- Number Of Lines
- Amount of Discount

When all data is entered, click the “Calculate SubTotals & Totals” button and the “Save” button. The system will calculate the grand total for all lines and total dollar amount sold.

Line 19 – Total Lifeline Support (TSR Companies Only)

Enter the monthly number of qualified low-income customers to whom Lifeline Service was provided through Total Service Resale (TSR). **An R-ETP designated pursuant to PUC Substantive Rule 26.419 shall not receive state or federal Lifeline support if the Lifeline Service was purchased as a wholesale Lifeline offering from the ILEC. Lifeline Service purchased as a wholesale offering from the ILEC already includes the Lifeline discount and is therefore not eligible to receive an additional discount.** Resale ETPs must email a supporting document listing each study area or wire center served and the number of associated Lifeline customers in each study area or wire center and the support requested for each study area or wire center.

Line 19a – Total Current Month Lifeline Customers and Total Monthly Lifeline Support

Enter the monthly number of qualified low-income customers to whom Lifeline Service was provided. Enter the total dollar amount of the discount associated with the monthly number of qualified low-income customers reported. This does not include partial credits.

Line 19b – Total Adjusted Lifeline Support or True-ups & Adjustments

Enter the total adjusted Lifeline Support or true ups and adjustments made this data

month.

Line 19c – Total Lifeline for this Data Period

The system will calculate the total of lines 19a + 19b for total lifeline support.

Line 19d – ILEC's Selling Wholesale Lifeline Discounts to R-ETP's

ILECs selling Wholesale Lifeline Discounts to ETPs must click the "Yes" button and email an excel file listing company sold to, number of lines, amount of discount, total dollar sold. ILECs not selling Wholesale Lifeline Discounts to ETPs should click the "No" button.

Line 20 – Total Lifeline Settlement Agreement Order 34723 SUBT. R. § 26.412 (f)(1)(f)

This section applies to designated eligible telecommunications providers (ETPs) as defined by PUC Substantive Rule 26.417 and to resale eligible telecommunication providers (R-ETPs) as defined by PUC Substantive Rule 26.419, who have qualified Lifeline subscribers that participate in this program. Order 34723 Subt. R. §26.412 (f)(1)(f) Settlement agreement allows additional lifeline support by territory beginning with January 2009 data month.

There are 2 sections in the Total Lifeline Settlement Agreement. Posted Rate is for customers that are using the rate approved. The Variable Rate section is to be used for customer counts and amounts that have different rates for their customers. Total Territory is the total of the customer counts for Posted Rate and Variable Rates, the Total Amount is the total Posted Rate and Variable Rate amounts.

Line 20a – AT&T Territory

Enter the number of qualified lifeline customers in the AT&T Territory. The system will calculate the Lifeline Settlement Agreement credit for this territory.

Line 20b – Embarq Territory-Central

Enter the number of qualified lifeline customers in the Embarq - Central Territory. The system will calculate the Lifeline Settlement Agreement credit for this territory.

Line 20c – Embarq Territory-United

Enter the number of qualified lifeline customers in the Embarq - United Territory. The system will calculate the Lifeline Settlement Agreement credit for this territory.

Line 20d – Verizon Territory

Enter the number of qualified lifeline customers in the Verizon Territory. The system will calculate the Lifeline Settlement Agreement credit for this territory.

Line 20e – Windstream SW Territory

Enter the number of qualified lifeline customers in the Windstream SW Territory. The system will calculate the Lifeline Settlement Agreement credit for this territory.

Line 20f – Total Lifeline Customers and Agreement Credit

The system will total the lifeline Customers and the sum of the credits 20a through 20e.

Line 21 – Total Tel-Assistance Support

Enter the monthly number of qualified low-income customers to whom Lifeline Service was provided through Tel-Assistance. Enter on Line 21 the total dollar amount of the discount associated with the monthly number of qualified low-income customers

reported and not recovered by the Federal Lifeline Program. Email supporting documentation listing each study area, the number of associated Tel-Assistance Lifeline customers in each study area, and the dollar amount provided per customer for each study area.

Line 22 – Total PURA (Chapter §56.025) Support Payments per 26.406

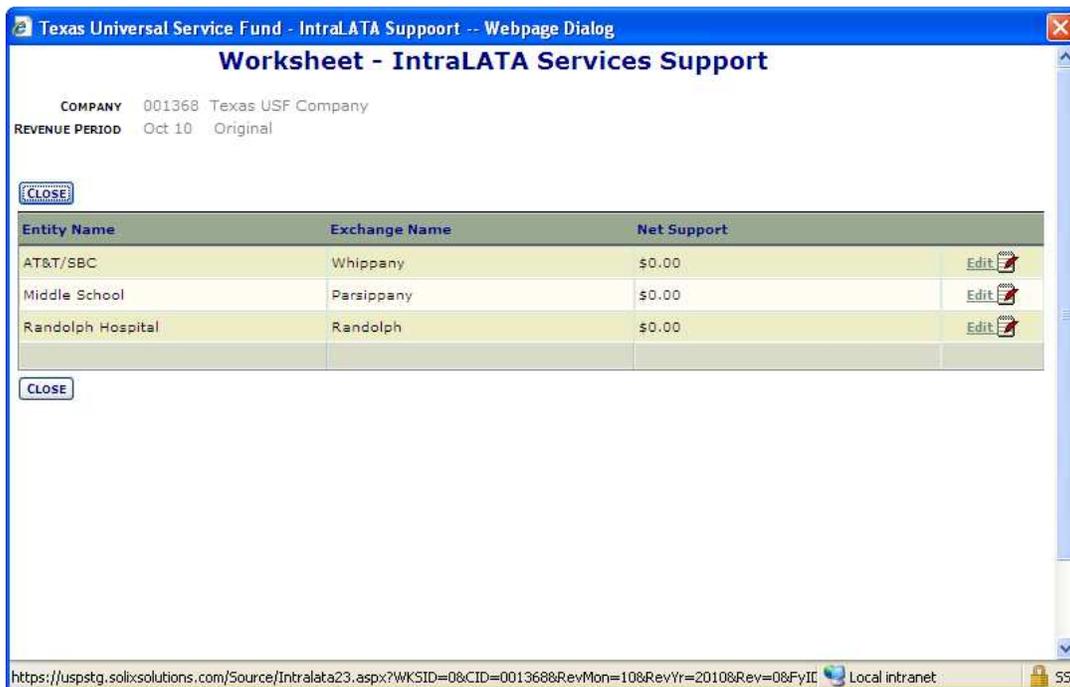
This line applies to incumbent local exchange companies serving fewer than 31,000 access lines to recover funds from the Texas Universal Service Fund. As an ILEC awarded support under PURA, enter the amount of support on Line 22 as indicated by the commission’s final order and pursuant to PUC Substantive Rule 26.406(e). Please provide one copy of the commission’s final order if entering a support amount.

Line 23 – Total IntraLATA Services Support (PURA 56-028) per 26.410

This section applies to ILECs that are not electing companies under PURA Chapters 58 and 59. They may request reimbursement through the universal service fund when providing IntraLATA interexchange high capacity (1.544 Mbps) service at reduced rates for entities described in PURA 56.253(a). All known qualified circuits have been pre-populated for each company receiving IntraLATA Services Support.

Important: You must notify the TUSF Administrator if there are changes to the circuits listed for your company. To add or delete a circuit, you must provide the TUSF Administrator with a copy of the ASR or Work Order. Circuits will be added or deleted by the TUSF Administrator once the appropriate documentation has been received.

All ETPs/R-ETPs are required to complete the IntraLATA Service Support Worksheet. Click the IntraLATA Icon  to access the worksheet. The system will open the following link:



Click the **Edit** icon  associated with the entity name and the system will open the following link:

Texas Universal Service Fund - IntraLATA Support -- Webpage Dialog

Worksheet - IntraLATA Services Support

COMPANY 001368 Texas USF Company
 REVENUE PERIOD Oct 10 Original

Entity Name	Exchange Name	Net Support
AT&T/SBC	Whippany	\$0.00

MPB%

Airline miles

Special transport per mile \$15.09
 Special transport fixed rate \$38.02
 % Ownership of Fixed rate

Special transport fixed Total \$0.00
 Special transport Total \$0.00
 Facility type

Facility Interface Combo \$0.00
 Special Access Line \$0.00
 Access Connection \$0.00
 Calculated Tariff discount rate \$0.00
 Discount Percentage

Calculated Rate less Discount \$0.00

<https://uspstg.solixsolutions.com/Source/Intralata23.aspx?WKSID=0&CID=001368&RevMon=10&RevYr=2010&Rev=0&FyID> Local intranet SSL

Texas Universal Service Fund - IntraLATA Support -- Webpage Dialog

Airline miles

Special transport per mile \$15.09
 Special transport fixed rate \$38.02
 % Ownership of Fixed rate

Special transport fixed Total \$0.00
 Special transport Total \$0.00
 Facility type

Facility Interface Combo \$0.00
 Special Access Line \$0.00
 Access Connection \$0.00
 Calculated Tariff discount rate \$0.00
 Discount Percentage

Calculated Rate less Discount \$0.00
 Lowest Available \$0.00
 Support Per Line \$0.00
 Number Of Lines

Total Support \$0.00
 Adjustment

Net Support \$0.00

[Update](#) [Cancel](#)

Randolph Hospital	Randolph	\$0.00
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<https://uspstg.solixsolutions.com/Source/Intralata23.aspx?WKSID=120829&CID=001368&RevMon=11&RevYr=2010&Rev=f> Local intranet SSL

You will be required to enter the following data associated with each interexchange high capacity (1.544 Mbps) service connection:

- **MPB%** - Billing percentage which represents the portion of the service provided by your company.
- **Airline Miles** – Miles between the wire centers involved in providing the service connection.

- **% Ownership of Fixed Rate** – Fifty percent (50%) of the Special Transport Fixed Rate applies to each end of the service. If your company provides the entire service connection, enter 100%.
- **Special Transport Fixed Total** – System calculated
- **Special Transport Total** – System calculated
- **Facility Type** (Select from the drop down list):
 - i. **IC Facility Interface** – Facility Interface Combination (\$530.67) plus Access Connection (\$102.35) for service between the IC terminal location and the wire center serving the IC terminal location.
 - ii. **End User Facility Interface** - Facility Interface Combination (\$530.67) plus Special Access Line (\$110.83) for service between the wire center serving the end user premises and the end user premises.
 - iii. **Provide 100% of the Circuit with 2 SAL** – 2 Facility Interface Combination charges ($530.67 \times 2 = 1061.34$) plus 2 Special Access Line charges ($110.83 \times 2 = 221.66$).
 - iv. **Provide 100% circuit with SAL and AC** - 2 Facility Interface Combination charges ($530.67 \times 2 = 1061.34$) plus 1 Special Access Line charge (\$110.83) plus 1 Access Connection charge (\$102.35).
- **Discount Percentage** – Discount rate provided.
- **Calculated Rate less Discount** – System calculated
- **Lowest Available** – System populated based on percentage of ownership of Special Transport Fixed Rate; \$130.00 if 50% or \$260.00 if 100%.
- **Support Per Line** – System calculated
- **Adjustment** – Credits or non-recurring charges.
- **Net Support** – System calculated; support per line, plus or minus adjustments.

Click the "**Update**" link to save the data for each circuit. Follow the same process to enter data for additional circuit information.

Click the "Close" button to return to the RMT-1 worksheet. The system will populate line 23 on the RMT-1 Form with the Sum of all IntraLATA Services Support.

Line 24 – Total High Cost for Uncertificated Area Support per 26.423

High Cost Universal Service Plan for Uncertificated Areas

This section applies to eligible telecommunications providers that serve uncertificated areas of the state pursuant to PUC Substantive Rules 26.421 and/or 26.423.

Enter the total high cost support for uncertificated areas on Line 24. Email supporting document that shows the number of lines served, the average per-line assistance and the total support amount by each uncertificated area.

Line 25 – Additional Financial Assistance (AFA)

As an ILEC awarded AFA support, enter the amount of support on Line 25 as indicated by the commission's final order and pursuant to PUC Substantive Rule 26.408(d). Please provide one copy of the commission's final order if entering a support amount.

Line 26 – Total TUSF Support

The system will add lines 16d + 17 + 18c + 19c + 20f + 21 + 22 + 23 + 24 + 25 and enter the total on Line 26.

Line 27 – Net TUSF Assessment

The system will subtract Line 26 from Line 15.

If the result is a positive number, a payment by the company is due by the 25th of the month (See Attachment A).

If the result is a negative number and you are an ETP or R-ETP, a TUSF payment (disbursement) is due to you and Solix will send payment by the 10th of the month. For all payments to the Fund, please "Make checks payable to "TUSF" and send to TUSF, Department 1033, P.O. Box 121033, Dallas, TX 75312-1033. (See Attachment A)

Section 4 – Additional Information Required for the High Cost Support Program Per SUBST. R. §26.403 (THCUSP)

The system will populate all entries for lines 28-32 based on the data enter in the Wire Center Worksheet for Line 16. This section is only for High Cost Recipients.

Line 28 – Total Number of Access Lines on ETP/R-ETPs Network

System populated.

Line 29 – Total Number of Access Lines Sold as UNEs

System populated.

Line 30 – Total Number of Access Lines Sold for Total Service Resale

System populated.

Line 31 – Total Number of Access Lines Serving End User

System populated.

Line 32 – Total Number of Access Lines for which the ETP Seeks TUSF Support

System populated.

Section 5 – Rate Listing Attachments Required

Line 33 – Rate for Residential Line

Line 34– Rate for Single-Line Business

Line 35 – Docket Number(s) for ETP/R-ETP Designation

Have rates changed since tariff was submitted to Solix – Yes / No?

If rates have changed since the tariff was submitted to the TUSF Administrator, click "Yes" and submit a copy of current tariff pages.

If rates have not changed since the tariff was submitted to the TUSF Administrator, click "No".

Certification

Officer Name Information

Enter date, officer name, and officer title.

Submission Contact Information

Enter date, contact name, contact phone, and contact title. The contact person should

be able to provide worksheet clarification and will serve as the first point of contact for the TUSF Administrator.

EXAMPLE – UNE Support Calculation

ETPs requesting High Cost support pursuant to Substantive rule 26.403, the following should be used. If the service is provided partially through UNEs, the following example describes how to calculate the appropriate amount of support to be allocated between CLEC-ETP and ILEC-ETP. For partial UNE calculation, the UNE costs are determined using the HAI Model. The five UNE costs are the loop, line port, end-office usage, signaling, and transport. For example if:

(A) USF COST:	\$ 100	ILEC Cost
(B) REVENUE BENCHMARK:		
• Residential	\$ 38	CLEC Revenue
• Business	\$	
(C) AMOUNT AVAILABLE FOR SUPPORT:		
• USF Cost:	\$ 100	
• Revenue Benchmark:	<u>\$ 38</u>	
• Amount Available for Support:	\$ 62	
(D) 5 HAI Costs and Retail Cost Additive:		
• Loop	\$ 70	
• Line Port	\$ 2	
• End-Office Usage	\$ 4	
• Signaling	\$ 1	
• Transport	\$ 6	
• Retail Cost Additive	<u>\$ 8.21</u>	
	\$ 91.21	

UNEs self provided by CLEC:

Line Port	\$ 2.00
End-Office Usage	\$ 4.00
Signaling	\$ 1.00
Transport	\$ 6.00
Retail Cost Additive	<u>\$ 8.21</u>
Total	\$21.21

CLEC purchases \$70 loop from ILEC.

- (E) Total # of access lines serviced by partial UNE purchase:
- Sum of 5 HAI costs and retail cost additives: \$91.21
 - Amounts above purchased from ILEC: \$21.21
 - Ratio attributable to CLEC: (ii) \$ 21.21 / (i) \$ 91.21 = **23.25%**

(F) CLEC's support for lines serviced by partial UNE purchase: (C) \$ 62 X (E)(iii) 23.25% = **\$14.42.**

(G) ILEC's support for lines serviced by partial UNE purchase: (C) \$ 62 - (F)(iii) \$14.42 = **\$47.58**

If your company is an ILEC, the \$14.42 is multiplied by the appropriate number of lines in the wire center (i.e. those with the same pattern of self-provisioning and UNE purchase) and aggregated across the wire centers you serve. This dollar figure gives a total for Line 13b, which gets subtracted from your total eligible support.

EXAMPLE – UNE Support Calculation cont'd

If your company is a CLEC, the \$47.58 is multiplied by the appropriate number of lines in the wire center (i.e. those with the same pattern of self-provisioning and UNE purchase) and aggregated across the wire centers you serve. This dollar figure gives a total for Line 13b, which gets subtracted from your total eligible support.

Section 9 – UNE Support Calculation					
		(1)		(2)	(3)
(A)	USF Cost:	\$ 100	100	100	
(B)			Revenue Benchmark:		
	• Residential Amount	\$ 38	38	38	
	• Business Amount	\$ 52			
(C)			UNE Rate + Retail Cost Additive:		
	• Rural	\$ 80	30	120	
	• Urban				
	• Suburban				
(D)			Amount Available for Support:		
	• USF Cost	\$ 100	100	100	
	• Minus Revenue Benchmark	\$ <u>52</u>	<u>38</u>	<u>38</u>	
	• Amount Available for Support	\$ 48	62	62	
1.					
2.					
3.					
CLEC Providing Service Partially through UNE's					
(E)	Total # of access lines serviced by partial UNE purchase:				
	i. Sum 5 Hai costs and retail cost additives:			\$ <u>91.21</u>	
	ii. Amounts above not purchased from ILEC:			\$ <u>21.21</u>	
	iii. Ratio attributable to CLEC:	(ii)		\$ <u>21.21</u> / (i) \$ <u>91.21</u> = <u>23.25</u> %	
(F)	CLEC's support per lines serviced by partial UNE purchase: (D) \$ <u>62</u> X (E)(iii) <u>23.25</u> % = \$ <u>14.42</u> Line 24: \$ <u>14.42</u>				
(G)	ILEC's support per lines serviced by partial UNE purchase: (D) \$ <u>62</u> - (F) \$ <u>14.42</u> = \$ <u>47.58</u> Line 24: \$ <u>47.58</u>				

TUSF Payment and Worksheet Submission Information

Payments may be made by check, transmitted via electronic funds transfers or through ACH automatic debit of your account. Payments should be transmitted as follows:

<p><u>For Payments by Check:</u></p> <p>TUSF Department 1033 PO Box 121033 Dallas, TX 75312-1033</p>	<p>Please make payments payable to :</p> <p>TUSF</p> <p>Please include the TUSF Company Code, assigned by Solix, Inc. to insure that payments are posted correctly.</p> <p>Solix, Inc's Taxpayer Identification Number (TIN): 22-3741663</p>
<p><u>For Overnight Payments by Check:</u></p> <p>Texas Universal Service Fund Lockbox #891033 Dallas Regional Lockbox 1501 North Plano Rd Richardson, TX 75081</p>	
<p><u>For EFT / ACH/ Wire Transfers</u></p> <p>Identify the transmittal as: TUSF Payment Account #: 076-9311 ABA #: 043000261 Mellon Bank, Pittsburgh, PA</p>	

If you need additional information, contact the TUSF Administration at 1-800-899-6078.

Additional TUSF Information and Filing Considerations

- Companies should be aware that penalties could be applied to filings received after the 25th day of the current month.
- **Incomplete forms will be returned to company for completion** and may result in late filing penalties.
- **Companies requiring subsequent changes** and/or corrections to initially filed TUSF worksheet(s) should **revised TUSF worksheet(s) online by selecting the data period and clicking on the “Revise” button under the status column.** Revisions should be filed for errors such as filing incorrect data on a worksheet or arithmetical errors.